

How to Get The Most Out Of Your Doctor Visit

- When you make your appointment, let us know if you have lots of questions and concerns, or is this a well-woman visit to get a refill on your pills or hormones? This will assist us in allowing the appropriate amount of time for your visit.
- Make sure you are familiar with your insurance benefits and restrictions.
 - Does your insurance require a referral from your primary care physician (PCP) before you see another doctor? If “yes,” please obtain a referral before coming to your appointment.
 - Does your plan have only certain doctors that “participate”? Is Dr. Biggerstaff on your list? Check your physician directory or call your carrier. Dr. Biggerstaff does not participate in all plans – you could be responsible for additional charges if you see a doctor who is “out of network.”
 - Do you have a deductible to pay before your insurance starts paying? If so, have you met the deductible?
 - Does your plan have a set co-pay or percentage that you are responsible for? Deductibles and co-insurance are payable at the time services are rendered.
 - Be aware of specific labs, x-ray facilities, and hospitals you are to use and notify us accordingly.
 - Does your insurance require prior approval before you have any diagnostic tests, lab, etc.?
- Be aware that the cost of your visit may vary if a significant amount of extra time is needed to address your questions and concerns. Also, lab or procedures performed may increase the cost of your visit. If you have concerns about the amount you will be responsible for, please discuss with us prior to treatment being rendered.
- It may be necessary to schedule an additional appointment to allow ample time to properly meet your needs.
- Feel free to call the office to see if Dr. Biggerstaff is running on time.
- Have a list of your symptoms and concerns along with a list of questions or topics you wish to discuss.
- Please make every effort to keep your appointment and arrive on time. For the benefit of other patients, kindly advise us at least 24 hours ahead if you are unable to keep an appointment. This will allow us to work in patients who have emergencies or urgent needs while still maintaining a minimal wait time.
- Make sure you understand everything Dr. Biggerstaff and his staff say before you leave the office. Do not be afraid to take notes or ask questions.
- Feel free to call back if you get home and have a question or concern.
- We strive to continually improve our services, please let us know how we can better serve you.

PATIENT REGISTRATION FORM

PATIENT INFORMATION

Please complete this form to assist your physician in accurately maintaining your personal professional record. Please fill in all information that applies.

Title Name	First	M.I.	Last
Address		City	State Zip
Home Phone	Work Phone	Alternate Phone # (Cell)	SS #
Birthdate	Age	Sex (circle one) M F	Race Marital Status Spouse's Name
Patient Employer		Patient's Occupation	
Address		City	State Zip

RESPONSIBLE PARTY (If other than patient)

Name/First	M.I.	Last
Address		City State Zip
Home Phone	Work Phone	SS #
Employer	Address	City State Zip

INSURANCE INFORMATION

Primary Insurance Company		Relationship to Patient	Phone
Address		City	State Zip
Insured's Name	ID #	Group #	Birthdate of Insured
Secondary Insurance Company		Relationship to Patient	Phone
Address		City	State Zip
Insured's Name	ID #	Group #	Birthdate of Insured

Primary Care Physician		Phone
Address		City State Zip
Nearest Relative (not living with you)	Relationship to Patient	Phone #
Address		City State Zip
Whom may we thank for referring you?		Date

(OVER PLEASE)

ALL PATIENTS:

1. I consent to treatment necessary for the care of the above named patient.
2. I hereby authorize the release of any medical information, including information related to psychiatric care, drug and alcohol abuse and HIV/AIDS confidential information to the physicians involved in my medical care and to my insurance company, if applicable.
3. I permit fax transmittal of my protected health information.
4. I understand that payment of all co-pays, deductibles and services not covered by insurance is due at the time of service unless other financial arrangements have been made prior to treatment.
5. I assign all medical and/or surgical benefits including major medical benefits to which I am entitled to E. Daniel Biggerstaff, III, M.D. I fully understand that I am responsible for all charges incurred as a result of services rendered to me. This assignment will remain in effect until revoked by me in writing. A photocopy of this authorization shall be considered as effective and valid as the original.
6. I agree to pay all reasonable attorney fees and collection costs in the event of default of payment of my charges.

I have read and fully understand the above consent for treatment, financial responsibility, release of medical information and insurance authorization.

SIGNATURE

DATE

MEDICARE PATIENTS:

1. I request that payment of Medicare/Other Insurance company benefits be made either to me or on my behalf to E. Daniel Biggerstaff, III, M.D. for any services furnished me by that party who accepts assignment. Regulations pertaining to Medicare assignment of benefits apply.
2. I authorize any holder of medical or other information about me to release to the Social Security Administration and Health Care Financing Administration or its intermediaries or carriers any information needed for this or a related Medicare claim/other Insurance Company claim. I permit a copy of this authorization to be used in place of the original, and request payment of medical insurance benefits either to myself or to the party who accepts assignment. I understand it is mandatory to notify the health care provider of any other party who may be responsible for paying for my treatment.

SIGNATURE

DATE

E. DANIEL BIGGERSTAFF, III, M.D.

ADVANCED HEALTHCARE FOR WOMEN

Experience. Expertise. Excellence.

Please complete the following questionnaire and bring it with you to your appointment. We feel this is the best way to consistently obtain a thorough medical history. The information given will be kept in strictest confidence.

Date _____

Your full name _____ Age _____

Name you prefer we use _____

Height _____ ft. _____ in. Current weight _____ lbs. Weight one year ago _____ lbs.

Weight five years ago _____ lbs.

Please indicate the number of:

Pregnancies _____ Full term deliveries _____ Premature deliveries _____ Living children _____

Miscarriages _____ Pregnancy terminations _____ Ectopic pregnancies _____ Multiple births _____

Please indicate the dates (when applicable) of your most recent:

Menstrual period _____ Prior menstrual period _____ Menopause _____

PAP smear _____ Cholesterol test _____ Mammogram _____ Bone density _____

Colonoscopy/sigmoidoscopy _____

Please write the **reason you made the appointment** _____

What is your **main medical problem**, and how long have you had it (if none, please state so)? _____

Please list **allergies to drugs or reactions to medicines or other substances:** _____

Please list **prior surgical operations** with the date and the surgeon if known: _____

Anesthetic problems or complications: _____

Social, Dietary, and Exercise History:

Do you **smoke** now? _____ In the past? _____ Amount? _____

How long have you smoked (or did you smoke)? _____ How long ago did you quit? _____

Do you drink **alcoholic beverages**? _____ Weekly amount and kind? _____

Do you use **street drugs**? _____ In the past? _____ What kind? _____

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Risk factors for AIDS? Skip to Dietary History if never sexually active.

Have you ever had a positive test for AIDS?_____ Has (any of) your sexual partner(s) ever had a positive test for AIDS?_____ Have you ever had sexual relations with a bisexual? _____

Have you or your sexual partner(s):

Had more than one sexual partner in the last five years?_____ Used intravenous street drugs?_____ Received a blood transfusion prior to 1985?_____ Had sexual relations with a prostitute(s)?_____ Been exposed to AIDS through your occupation (i.e. nurse with inadvertent needle stick)?_____ Received medication to treat or prevent AIDS?_____

Other possible sexually transmitted diseases - Have you or your sexual partner(s) ever had or been treated for: Pelvic inflammatory disease?_____ Gonorrhea?_____ Syphilis?_____ Chlamydia?_____ HPV or venereal warts (condyloma)?_____ Herpes?_____ If **yes**, when was the most recent treatment or outbreak?_____

Dietary History:

How much **cholesterol** is in your diet?

_____Low (I never or rarely eat red meats, fish packed in oil, foods made with eggs and fat, whole milk and dairy products made from milk, nuts and seeds, oily dressings and spreads -- I do not eat fried foods).
_____Moderate (I eat moderate amounts of the above but not on a daily basis).
_____High (I eat much more red meat than chicken and fish, and frequently eat other high cholesterol foods).

How much **fiber** is in your diet?

_____Low (I never or rarely eat whole grain cereals, whole wheat breads, fresh fruits and vegetables -- I use highly refined grains such as white flour and their products).
_____Moderate (I eat moderate amounts of the above but not on a daily basis).
_____High (I conscientiously eat a high fiber diet and/or use a fiber supplement).

How much **sugar** do you eat?

_____Low (I do not add sugar to coffee or tea, I rarely eat desserts or sweet snacks, I do not consume alcohol on a regular basis, I do not eat highly refined grains such as white flour on a regular basis).
_____Moderate (I eat moderate amounts of the above but not on a daily basis).
_____High (I consume the above on a regular basis).

How much **seafood** is in your diet? (seafood contains Omega-3 fatty acids which help reduce cholesterol levels)

_____Low (I occasionally eat fish and other seafood, but only rarely).
_____Moderate (I eat at least two portions of seafood per week).
_____High (I eat more than two portions of seafood per week).

How much **salt** do you eat?

_____None (I do not eat any salty foods and never add salt either while cooking or at the table).
_____Minimal (I rarely eat salty foods and add only small amounts while cooking and at the table).
_____Moderate (I do not watch my salt, but do not salt my food heavily).
_____Large amounts (I consistently use large amounts of salt).

How much **caffeine** do you ingest?

- None (no coffee, decaf coffee or tea, tea, caffeine-containing soft drinks, or chocolate).
- Low (I only occasionally eat or drink caffeine-containing products -one cup of coffee per day).
- Moderate (I consume two to four cups of coffee or other sources of caffeine per day).
- Large amounts (I consume large amounts of caffeine daily).

What is your daily intake of **milk/calcium**?

- Low (I rarely drink milk or consume dairy products, and do not take calcium supplements).
- Moderate (I consume an equivalent of two glasses of milk per day or its calcium equivalent).
- Large amounts (I consume at least three glasses of milk per day or its equivalent - this will provide the recommended daily amount of 1200 mg calcium).

Are you a **vegetarian**? If yes, what type? _____

Physical Activity

Do you lead a **sedentary or active** life?

- Very sedentary (no exercise, always take the elevator, do not do yard work, always ride in a car and park close to the destination, do not walk or ride a bicycle for fun, do not participate in any sports)
- Sedentary (occasional exercise, usually take the elevator, not much work in the yard, occasionally go for a walk, etc.)
- Active (regular exercise, regular participation in sports, regular work in the yard, regular play with children or grandchildren, frequently walk up steps rather than ride an elevator, etc.)
- Very active (frequent exercise, regular participation in sports, usually walk up steps rather than take the elevator, always active)

How much do you **exercise**, on average, per week (formal exercise, not counting running after the children, etc.)?

- Medically limited - describe limitation(s) _____
- None
- Occasionally (less than regularly)
- Regularly (20-30 minutes, 3-4 times per week)
- Frequently (30-60 minutes, 4-7 times per week)
- Very frequently (daily for 7 or more hours per week)

Environmental Factors:

What is your occupation? _____ Education (last grade completed)? _____

What are your hobbies? _____

Do you have pets? _____

What is your source of **water supply**? Public with fluoride Public without fluoride
 Public (do not know if have fluoride) Private well Other

What do you use for **birth control**? _____

Husband (partner) vasectomy?

Please list all **Current Medications** (with dosage and frequency, if known): _____

Please check **Illnesses or Conditions** you have had:

- | | |
|--|--|
| <input type="checkbox"/> High blood pressure | <input type="checkbox"/> Headache/migraine |
| <input type="checkbox"/> Heart disease | <input type="checkbox"/> Sugar diabetes |
| <input type="checkbox"/> Rheumatic fever | <input type="checkbox"/> Thyroid problems |
| <input type="checkbox"/> Heart murmur | <input type="checkbox"/> Bowel problems |
| <input type="checkbox"/> Mitral valve prolapse | <input type="checkbox"/> Hepatitis or liver disease |
| <input type="checkbox"/> Blood transfusion | <input type="checkbox"/> Kidney disease |
| <input type="checkbox"/> Phlebitis | <input type="checkbox"/> Nervous or mental problems |
| <input type="checkbox"/> Blood clot in a vein or lungs | <input type="checkbox"/> Epilepsy/neurological disorder |
| <input type="checkbox"/> Rh sensitized | <input type="checkbox"/> Breast disease |
| <input type="checkbox"/> Anemia | <input type="checkbox"/> Osteoporosis/osteopenia |
| <input type="checkbox"/> Bleeding tendencies | <input type="checkbox"/> Major accidents |
| <input type="checkbox"/> Asthma | <input type="checkbox"/> Tuberculosis/positive skin test |
| <input type="checkbox"/> Cancer | <input type="checkbox"/> Emphysema |

Please describe or explain any positive responses: _____

Review of Systems -- Please check (X) ONLY if "yes":

Problems Unique to Women:

- Do you currently have any symptoms of **vaginal problems**?
- | | |
|---|--|
| <input type="checkbox"/> vaginal discharge | <input type="checkbox"/> vaginal itching |
| <input type="checkbox"/> unpleasant odor | <input type="checkbox"/> vaginal dryness |
| <input type="checkbox"/> vaginal irritation | <input type="checkbox"/> difficulty lubricating with intercourse |

- Do you have or have you recently had any **abnormal bleeding**? How long? _____
- | | |
|--|--|
| <input type="checkbox"/> bleeding in between periods | <input type="checkbox"/> excessively long periods |
| <input type="checkbox"/> more than one period per month (even a brown, pink, or red discharge) | |
| <input type="checkbox"/> bleeding after menopause or the change (even a brown, pink, or red discharge) | |
| <input type="checkbox"/> bleeding after intercourse | <input type="checkbox"/> vaginal bleeding this pregnancy |
- Do you have a history of **fibroid tumors of the uterus**?

Do you currently have any **pelvic or low abdominal pain**?

- Pain with your menstrual periods mild moderate severe
- Does the pain start before your period at the same time after
- pain when you have intercourse
- at the entrance to the vagina when your partner goes in deep
- when on your feet for long periods of time
- history of **endometriosis** history of **pelvic infection**
- other -- please describe: _____

Have you ever had an **abnormal pap smear**: _____ When? _____ What was the diagnosis and treatment? _____

Did your mother take DES while pregnant with you? _____

Fertility Problems:

Have you been attempting to become pregnant for more than one year without success? _____

How long? _____

What fertility testing have you had and what were the results?

Have you ever had (please check) or been advised to have any **pelvic surgery**?

_____ biopsy of cervix biopsy _____ other biopsy (please describe) _____
_____ colposcopy _____ cryosurgery _____ cone biopsy
_____ hysteroscopy _____ D&C _____ tubal ligation
_____ laparoscopy _____ laser surgery "tubes tied"
_____ removal of one or both tubes/ovaries (please describe) _____

_____ hysterectomy (removal of uterus or womb)
_____ laparoscopic _____ large abdominal incision _____ removal through vagina
_____ bladder repair (anterior repair)
_____ rectal repair (posterior repair)

What was the reason(s) for your surgery (ies)? _____

Do you currently have any symptoms possibly relating to **premenstrual syndrome (PMS)**? Symptoms are on a regular, cyclic basis, either before, during, and/or after menses. How long do they start before your period? _____ days. Please check all that apply.

_____ cyclic (monthly) weight gain _____ bloatedness or swelling
_____ mood swings _____ headaches
_____ vision changes _____ severe breast tenderness
_____ tiredness _____ other (describe) _____

_____ Are those symptoms severe enough for you to desire therapy to reduce or eliminate them?

_____ Do you currently have any problem or question regarding your **sexual function**? If you have a problem, how long has it existed? _____

_____ decreased sex drive (libido) _____ difficulty becoming aroused (difficult lubrication)
_____ difficulty reaching orgasm or climax _____ other (describe) _____

_____ Do you have any questions or problems related to the **menopause or "change"**?

_____ hot flashes _____ hot flashes with sweats → _____ daytime _____ nighttime
_____ mood swings _____ fatigue and tiredness _____ headaches
_____ irregular bleeding _____ vaginal dryness _____ memory problems
_____ dry skin _____ other (describe) _____

_____ Do you currently have any **breast problems** or have you had any surgery?

_____ discharge from your breasts _____ lumps in your breasts _____ breast pain
_____ breast biopsy _____ mastectomy
_____ augmentation _____ reduction

Have you been instructed to perform breast self-examination? _____ Yes _____ No

Do you examine your breasts monthly? _____ Yes _____ No

Have you ever had a **breast mammogram**? _____ Yes _____ No When? _____

Do you understand that very tiny breast cancers may not be felt by your doctor, and that is why repeat examinations are necessary? _____ Yes _____ No

Do you understand that mammograms are very helpful, but that not all breast cancers can be seen on X-Ray? _____ Yes _____ No

_____ Do you or have you had **urinary tract problems**?

_____ bladder infection(s) or cystitis

How many in the last year? _____ Last one when? _____

_____ kidney infection(s)

_____ other urinary tract disease (describe): _____

_____ burning or pain on urination

_____ frequency of urination

_____ need to urinate during the night -- how many times? _____

_____ loss of urine with coughing, sneezing, running, lifting or straining

_____ feeling you cannot make it to the bathroom

_____ is the loss of urine a significant problem?

_____ other urinary tract problems (describe): _____

_____ Do you currently have **gastrointestinal problems**?

_____ constipation _____ diarrhea _____ constipation and diarrhea

_____ rectal pain or pressure _____ rectal itching _____ rectal bleeding or blood in the stool

_____ regular use of laxatives _____ hemorrhoids

_____ difficulty having a bowel movement so that you have to put a finger in the vagina to assist

_____ other (describe): _____

_____ Do you currently have **constitutional symptoms**?

_____ fever or chills

_____ weight gain _____ lbs. in _____ months weight loss _____ lbs. in _____ months

_____ tiredness

_____ difficulty getting to sleep _____ difficulty staying asleep

_____ Do you currently have **skin and hair problems**?

_____ complexion problems _____ dry skin

_____ recent change in size or color of nevus (mole) -- Where? _____

_____ increased hair growth (chin, lip, etc.) _____ Does this run in your family?

_____ hair loss

Do you have ANY OTHER MEDICAL PROBLEMS that are not covered in this questionnaire? If so, please list: _____

Past Pregnancies:

Delivery Date	Weeks Gestation	Length Labor	Vaginal or C-section	Type of Anesthesia	Sex	Birth Weight	Remarks

Family History: (includes father of the baby if pregnant or anticipating pregnancy)

Do any family members have (had) the following (please indicate which relative or relatives):

- _____ endometriosis _____
- _____ breast cancer _____
- _____ ovarian cancer _____
- _____ uterine cancer _____
- _____ colon cancer _____
- _____ high blood pressure _____
- _____ heart disease _____
- _____ stroke _____
- _____ osteoporosis _____
- _____ sugar diabetes _____
- _____ thyroid disease _____
- _____ AIDS _____
- _____ mental retardation _____
- _____ epilepsy _____
- _____ neural tube defect (including spina bifida) _____
- _____ Down's syndrome _____
- _____ Tay Sach's _____
- _____ Sickle cell _____
- _____ Muscular dystrophy _____
- _____ Huntington's chorea _____
- _____ hemophilia _____
- _____ cystic fibrosis _____
- _____ other birth defects _____
- _____ multiple pregnancy losses _____
- _____ multiple pregnancies (twins, etc.) _____
- _____ Tuberculosis _____

	Living	Age or age at death	Present health or cause of death
Father	_____ Yes _____ No	_____	_____
Mother	_____ Yes _____ No	_____	_____
Brothers' and sisters' other medical problems: _____			

Children's other medical problems: _____

Other relatives' other medical problems: _____

Religious and Ethnic Background: _____
(Certain diseases may run in families of certain religious or ethnic background).

I have noted or listed all medical problems or conditions that I am aware of in the above questionnaire.

I have provided complete information concerning medical problems or conditions of which I am aware.

Signature _____ Date _____

ADVANCED HEALTHCARE FOR WOMEN FINANCIAL POLICY

COPAYS The patient is expected to present the current insurance card at each visit. All co-pays and any previous balance are due at the time of service.

SELF-PAY ACCOUNTS Self-pay accounts are patients who are covered by insurance plans that the practice does not participate in, patients without an active insurance card on file, or at the time of service, have not met their deductible. Payment is required at the time of service for all services including lab, procedures, exams and surgeries.

EXTENDED PAYMENT ARRANGEMENTS If charges exceed those estimated in advance or if insurance payments are less than estimated in advance, any remaining balance is to be paid in three equal payments within 90 days of the service date. Patients who fail to meet their financial obligation are subject to collection proceedings and may be released as a patient from the practice.

NONPARTICIPATING INSURANCE PLANS The financial obligations of patients who are insured by carriers that the practice does not participate with are considered a self-pay account. The insurance company will be billed as a non-assigned claim as a courtesy to the patient. The patient will be responsible for charges in full at the time of service. The insurance company should reimburse the patient directly for any monies due. If the check is sent to the practice, the patient will be sent a refund in a timely manner.

AUTOMOBILE ACCIDENT CASES The patient will be treated as a self-pay account unless a subrogation agreement is provided by health insurance. If a subrogation agreement is provided and the physician participates with the insurance carrier, the health insurance is billed. If an attorney is involved in the case, a letter of protection will be obtained whether an insurance company is involved or not.

PATIENT REFUNDS The following criteria must be met prior to a patient refund being issued: There are no outstanding patient balances on the account and there are no outstanding insurance claims on the account.

DIVORCE CASES In cases of divorce where the spouse may be responsible for medical bills, the patient is expected to pay at the time of service. The practice will not bill a divorced spouse for the patient's services.

CHILD CUSTODY CASES AND TREATMENT OF MINOR CHILDREN The parent accompanying the child at the time of her appointment will be responsible for payment at the time of service. The practice will bill any insurance carried on the child. The practice will not get involved in any split payments, etc. set up by the court system, etc.

This financial policy allows us to focus on rendering quality care to our valued patients. If you have any questions or need clarification of any of the specific policies, we encourage you to ask a member of our staff.

Patient Signature

Date

E. DANIEL BIGGERSTAFF, III, M.D.

ADVANCED HEALTHCARE FOR WOMEN
Experience. Expertise. Excellence.

ACKNOWLEDGEMENT OF RECEIPT OF PRIVACY NOTICE

I have been presented with a copy of this provider's **Notice of Privacy Practices**, detailing how my information may be used and disclosed as permitted under federal and State law. I understand the contents of the Notice, and I request the following restriction(s) concerning my personal medical information:

SIGNATURE

DATE

RELATIONSHIP TO PATIENT

ADVANCED HEALTHCARE FOR WOMEN
Experience. Expertise. Excellence.

**PATIENT CONSENT TO THE USE AND DISCLOSURE OF HEALTH
INFORMATION FOR TREATMENT, PAYMENT OR HEALTHCARE
OPERATIONS**

I understand that as part of my health care, Advanced Healthcare for Women originates and maintains paper and/or electronic records describing my health history, symptoms, examination and test results, diagnoses, treatment, and any plans for future care or treatment. I understand that this information serves as:

- A basis for planning my care and treatment
- A means of communication among the healthcare professionals who contribute to my care
- A source of information of applying my diagnoses and treatment to my bill
- A means by which a third-party payer can verify that services billed were actually provided
- A tool for routine healthcare operations such as quality assessments and physician certifications

I understand and have been provided with a copy of your Privacy Practices, which gives a more complete description of uses and disclosures of my health information. I have been given the opportunity to review the notice of Privacy Practices prior to signing this consent. I understand that this organization has the right to change its notice of Privacy Practices and that I may contact this organization at any time to obtain a current copy of the notice of Privacy Practices.

I understand that I may request in writing that you restrict how my private information is used or disclosed to carry out treatment, payment or health care operations. I also understand you are not required to agree to my requests. I understand that I may revoke this consent in writing at any time, except to the extent that you have already taken action relying on this consent. I further understand that by refusing to sign this consent or revoking this consent, this organization may refuse to treat me as permitted by Section 164.506 of the Code of Federal Regulations.

I fully understand and **ACCEPT** the terms of this consent.

Patient Name: _____

Signature: _____

Relationship to Patient: _____

Date: _____

ADVANCED HEALTHCARE FOR WOMEN
Experience. Expertise. Excellence.

Patient Authorization for Use or Disclosure of Protected Health Information

I authorize the release or disclosure of the protected health information as described below:

Name of Patient _____ Date of Birth _____

Name and Address of Person/Organization releasing information:

Name and Address of Person/Organization receiving information:

I authorize the following information to be disclosed:

Copies of the patient's medical records for the period ___/___/___ to ___/___/___

Copies of information described below for the period ___/___/___ to ___/___/___

Medical Data/Information as related to:

Specific condition(s): _____

Specific professional service(s): _____

Specific medication(s): _____

Other: _____

Other: _____

Purpose(s) of disclosure:

Candler Professional Building, Suite 518

5354 Reynolds St., Savannah, Georgia 31405

912.355.7717 fax 912.355.0979

www.womensdoctor.com

OVER PLEASE

I am aware of and specifically waive any privilege regarding the following information which may or may not be contained in these records:

- History of acquired immunodeficiency syndrome (AIDS)
- Sexually transmitted disease
- Human immunodeficiency virus (HIV)
- Behavioral health services/psychiatric care
- Treatment for alcohol and/or drug abuse or similar conditions

I understand that there is the potential for redisclosure of the protected health information by the recipient and that Advanced Healthcare for Women assumes no responsibility for the use or misuse by others of my health information disclosed under this authorization. I release Advanced Healthcare for Women from all legal liability that may arise from this authorization.

The patient or the patient's representative may revoke this authorization in writing, except to the extent that action has been taken in reliance on this authorization or, if applicable, during a contestability period. In order for the revocation of this authorization to be effective, Advanced Healthcare for Women must receive the revocation in writing.

The revocation must include:

- The patient's name, address, and patient number, if applicable,
- The effective date of this authorization, and the recipients of the protected health information according to this authorization,
- The patient's desire to revoke this authorization, and
- The date of the revocation, and the patient's signature.

Advanced Healthcare for Women will accept written revocations of this authorization via:

- Certified U.S. mail
- Facsimile at this number: 912/355-0979

ALL revocations must be sent to Advanced Healthcare for Women to the attention of the Privacy Officer, and are not effective until received by the Privacy Officer.

This authorization shall expire on _____. After this date, Advanced Healthcare For Women can no longer use or disclose the patient's protected health information without first obtaining a new authorization form.

I fully understand and accept the terms of this authorization.

Patient's Signature _____
Date

If signature is not that of patient, I am acting on behalf of the patient because: _____

Relationship to patient _____
Witness